

I. PROGRESS REPORTS ON TASKS ASSIGNED BY THE DCI/DDCI:

NO TASKS. (U)

II. ITEMS OR EVENTS OF MAJOR INTEREST THAT HAVE OCCURRED DURING THE PRECEDING WEEK:

✓ ROAD IMPROVEMENT. MEMBERS OF THE VIRGINIA DEPARTMENT OF HIGHWAYS & TRANSPORTATION WILL PLACE TRAFFIC COUNTERS AROUND THE ROUTE 123 ENTRANCE DURING THE WEEK OF 25 APRIL 1983. THE PURPOSE IS TO UPDATE SURVEY INFORMATION FOR USE IN DESIGNING ROAD IMPROVEMENTS ASSOCIATED WITH THE NEW BUILDING PROGRAM.

STAT

III. SIGNIFICANT EVENTS ANTICIPATED DURING THE COMING WEEK:

NONE.

STAT

CHIEF, BUILDING PLANNING STAFF, DL

STAT

DISTRIBUTION:

ORIG & 1 - D/L
1 - C/P&PS/DL

C O N F I D E N T I A L

PROCUREMENT DIVISION WEEKLY REPORT FOR
PERIOD ENDING 20 APRIL 1983

1. Progress Report of Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred
During the Preceding Week:

a. Golden Tiger Enhancements: Negotiations with Xerox Electro-Optical Systems were completed on 6 April 1983, for additional hardware and software for the Golden Tiger Analyst Workstation testbed installed in the Directorate for Intelligence (DI) area. These enhancements will improve the user interface and provide a VM connection and interface to simulate the basic Delta Data 5260 terminal. The final negotiated Cost-Plus-Fixed-Fee (CPFF) price is [REDACTED] and all effort (except for SMALLTALK-80 software support) is to be completed in the May 1983 timeframe. [REDACTED]

25X1

25X1

b. Automated Printing and Reproduction Systems (APARS): APARS enhancements are being performed by Xerox on a Cost-Plus-Fixed-Fee (CPFF) contract at an original price (estimated CPFF) of [REDACTED]

25X1

25X1

C O N F I D E N T I A L

C O N F I D E N T I A L

c. Cooperative (CO-OP) Education Interview: On 12 April, [redacted] of ADP & Engineering Branch and a representative from the Office of Personnel conducted interviews with students of George Mason University (GMU). This was in conjunction with prior visits by the Director of Logistics and the Chief, Personnel and Training Staff to GMU to establish a CO-OP relationship between GMU and the Agency. The CO-OP program is expected to enhance future capabilities by channeling bright, young individuals into the procurement career service. If security clearances can be secured by August, the first group of CO-OPs should Enter-on-Duty for the Fall semester. [redacted]

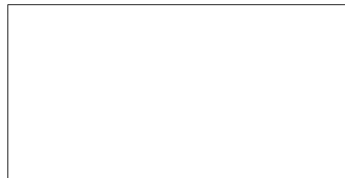
25X1

25X1

25X1

3. Significant Events Anticipated During the Coming Week:

None.



25X1

C O N F I D E N T I A L

CONFIDENTIAL

20 APR 1983

REAL ESTATE AND CONSTRUCTION DIVISION WEEKLY REPORT
FOR PERIOD ENDING April 20, 1983

25X1

1. Progress Report Tasks Assigned by the DCI/DDCI:

None

2. Items or Events of Major Interest That Have Occurred During the Preceding Week:

3. Significant Events Anticipated During the Coming Week:

None

25X1

25X1

CONFIDENTIAL

25X1

SUPPLY DIVISION WEEKLY REPORT
PERIOD ENDING 19 APRIL 1983

I. Progress Report on Tasks Assigned by the DCI/DDCI:

Negative

II. Items or Events of Major Interest that have Occurred During the Preceding Week:

25X1

A. Ordnance Surveillance School: A representative from the Operations Support Branch has completed an 18-week Basic and Conventional Ordnance Surveillance Course at Savanna, Illinois.

25X1

B. Discrepancy with Locking Mechanism in Agency Approved Cash Boxes: The Supply Management Branch was advised that two Agency components had experienced "lock-outs" with the

25X1

25X1

25X1

cash box (one of the two approved containers for the storage of official funds).

III. Significant Events Anticipated During the Coming Week:

Negative.

25X1

Page Denied

Next 2 Page(s) In Document Denied

STAT

ADMINISTRATIVE - INTERNAL USE ONLY

PRINTING AND PHOTOGRAPHY DIVISION
WEEKLY REPORT FOR PERIOD ENDING
14 April - 20 April 1983

STAT

I. Items or Events of Major Interest that have Occurred During the
Preceding Week

A. FBIS [] Support: Typesetting for two of the FBIS Daily Reports from computer tapes produced at FBIS on the [] program continues to be successful. After a full week of production, no serious problems have surfaced at P&PD. Concurrent with the switch-over to typesetting, all eight Daily Reports are being imaged on the EOCOM platemaker. It has now been three weeks since installation of the new laser tube for this device, and all power supply and imagery problems appear to have been resolved.

STAT

STAT

STAT

STAT

STAT

C. Television Activities: On 15 April, [] [] briefed the Television Production Users Group on their computer videographics system configuration and capabilities in the P&PD Conference Room. In summary, the [] System can virtually create any videographic effect, including even some of the most bizarre "Star Wars" type images. The [] System has a tremendous graphics image creation capability; however, it is not designed for typical business graphics applications and, therefore, does not offer a software package for quick production of charts and graphs.

STAT

D. PAR Workshop: [] P&PD supervisors and managers attended a one-day PAR Workshop at Chamber of Commerce on 19 April. The workshop program, which was very well received, provided good baseline information on the development of Advance Work Plans (AWP's), on writing Performance Appraisals (PAR's), and conducting interviews, and allowed for exchange of information and ideas among attendees.

STAT

II. Significant Events Anticipated During the Coming Week

None

STAT

C/P&PD/OL

ADMINISTRATIVE - INTERNAL USE ONLY

STAT

PLANS AND PROGRAMS STAFF WEEKLY REPORT FOR
PERIOD ENDING 20 APRIL 1983

1. Progress Report on Tasks Assigned by the DCI/DDCI:

No tasks assigned during this reporting period.

2. Items or Events of Major Interest that have Occurred
During the Preceding Week:

a. LIMS

(1) The Steering Committee met on 15 April for an update on project developments. [] used the MBO format in providing status and also briefed the Committee on the current development contract award situation.

STAT

(2) The Agency Contract Review Board met on 19 April to discuss and subsequently endorse the award of the development contract to []. Following DDA briefings on the LIMS MBO (20 April) and contract status (21 April), final negotiations and contract award will be initiated the week of 25 April.

STAT

b. Regulation Revisions

The following regulations were reviewed, commented upon, concurred in, or published during the past week:

[] Records Validation Officer - Concurred. P&PS attended a meeting a few weeks ago concerning this regulation in which several differences of opinion were discussed. This new draft reflects the agreed-upon wording.

STAT

STAT

Systems Analysis Branch/P&PS/OL
WEEKLY STATUS REPORT
Week of 11 to 15 April 1983

STAT

I. Major Activities During the Past Week:

STAT

A. Support to OL:

AVRS (Agency Vehicles Records System). A meeting was held on 12 April to discuss the conversion of the current vehicle system on NIPS to a new automated system. Also discussed was the status of the other vehicle files in the Office of Logistics that are currently on ASAPS. It was decided to design a new system to handle all three current vehicle systems within the Office of Logistics rather than modify ASAPS. In attendance were [redacted]

[redacted] of DCB/SD/OL, and [redacted] of SAB/P&PS/OL. [redacted] of SSD/A/ODP, [redacted] and [redacted]

ACF2 (Access Control Facility 2). Changes were made to the ACF2 files for the Office of Logistics to accomodate changes in requirements. [redacted]

STAT

FARS (Federal Automated Requisitioning System). On 13 April a [redacted] software engineer was on site to consult about the FARS mini-computer system. [redacted]

II. General Items:

None to report.

STAT

III. Problems:

None to report.

STAT

IV. Upcoming Events:

None to report.

CONFIDENTIALLOGISTICS SERVICES DIVISION
WEEKLY REPORT
PERIOD ENDING 20 APRIL 1983I. Progress Report on Tasks Assigned by the DCI/DDCI:No items this reporting period.

25X1

II. Items/Events of Major Interest:

a. Executive Dining Room: The dining tables in the Executive Dining Room have a new look, with the recent purchase of salt and pepper shakers, candles, sugar bowls, salad bowls, and bread baskets. In addition, a new type of bread was served on Tuesday, 19 April -- toasted Italian cheese bread. It is hoped that the new additions will be attractive to the members.

25X1

b. DCI Dining Room: On Sunday, 17 April 1983, the Security Duty Officer requested that someone report to the DCI Dining Room to prepare lunch. There was no information as to how many people would be coming to lunch. It was requested that someone be in the dining room by 1100 hours. The Chef, and a waitress, reported to the dining room and prepared lunch for Mr. Casey and his secretary. A total of 10 hours of overtime was worked to accomplish this task.

25X1

25X1

25X1

c. Preparations for Relocations: The Architectural Design Staff (ADS) reported that working drawings are complete in connection with the relocation of the Audit & Certification Division, Office of Finance, from 604 Key Building

25X1

25X1

25X1

CONFIDENTIAL

CONFIDENTIAL

Working drawings are also complete for the relocation of personnel of the Office of Data Processing from GE64 Headquarters to 1112 Ames Building. This will free the last area for SAFE II construction. The Dominion Management Company completed construction for electrical work. Telephone installations will be completed this week.

25X1

d. OC/OL Information Management Center (OC/OL/IMC): The Modification Phase III design for the OC/OL/IMC in Room 2B07 has been approved. Construction drawings are 55 percent complete.

25X1

25X1

e. Relocation of the Office of Equal Opportunity (OEE0): Furniture and equipment were delivered and set up for approximately 18 work stations in Ames Building for the OEE0 during the evening of 14 April, and the OEE0 element was relocated from Chamber of Commerce Building to Ames Building on 15 April.

25X1

25X1

g. Major Renovations - Phase III - Room 1E-0010 - Office of Security: The plumbing shop has installed a new air line for the camera and worked overtime last weekend to install a new air handler and tap into the chilled water line. The

2
CONFIDENTIAL

CONFIDENTIAL

carpenter shop has constructed a new camera room and relocated the counter and cabinets to this area. The electric shop has installed critical power for the new vault and installed lights over the counter in the camera room. The alarm circuit has been extended to include both the existing and new badge office areas. The mason has completed the block work, brown coat and plastering of a new door, and is starting the block work where a door was removed.

25X1

h. Theatre Renovation - Room 1E-66 - Office of Central Reference, DDI: The air handler was exchanged and has been installed. The carpenter shop installed the glass in both projection room windows, and the raised floor area of the projection room has been modified by the contractor.

25X1

25X1

III. Significant Events Anticipated During the Coming Week:

No items this reporting period.

25X1

25X1

Chief
Logistics Services Division

CONFIDENTIAL